

NEWDIGATE PARISH COUNCIL

www.newdigateparishcouncil.gov.uk

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MINUTES OF FULL PARISH COUNCIL MEETING
held on Monday 13TH November 2023 at 7.45pm

PRESENT: Mr William Harmsworth (Chairman) Mr Phill Crutcher (Vice Chair) Ms Ameeta Garga, Mr Bill Kear, Mrs Sarah Macdonald, Mr Peter Perdue, Mr Richard Tyson-Davies.

ALSO IN ATTENDANCE: Cllr Jo Fara-Astrop, 20 Member of public and Clerk.

1. APOLOGIES FOR ABSENCE

Mr John McKenzie-Sage. Cllr Helyn Clack.

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF PREVIOUS MEETING

The minutes of the Full Parish Council meeting held on 9th October 2023 were agreed and approved by all present.

4. PUBLIC QUESTIONS

Q. Members of the public showed their concern to a recent planning application MO/2023/1535/PLA The Chairman noted all their comments and urged them to submit their objections via the MVDC Planning Portal. The Parish Council would also consider their concerns and points that were raised at the meeting and submit a comment to the planning officer accordingly.

5. COMMUNITY POLICE REPORT

Sept - Nov 2023

Newdigate	Winfield Grove	Neighbour Dispute.
Newdigate	Burnt Oak Lane	Damage to caravan window.
Newdigate	Partridge Lane	Unauthorised taking of vehicle after left for airport parking.
Newdigate	Parkgate Road	Damage by vehicle to kerb and verge.
Newdigate	Partridge Lane	Theft of items from vehicle on farm.
Newdigate	Village Street	Public order shouted at victim while in shop
Newdigate	Winfield Grove	Number plate stolen over-night
Newdigate	Parkgate Road	Burglary, saddles, and tack stolen from barn.
Newdigate	Rusper Road	Large dogs in the road.
Newdigate	Blanks Lane	Words of advice over requiring MOT on vehicle.
Newdigate	Broad Lane	Report of drink driver.

6. CLERKS REPORT

- 6.1 No additional items to be included for the parish magazine.
- 6.2 Councillors reviewed all Governance Policies:
Statutory Policies
Data Protection Policies
Community Policies
Conduct Policies
All Councillors present approved the above policies. AG to email the clerk with details that need further amendment.
Councillors also reviewed and approved the Councils:
Risk Assessment and Risk Management Policies.

7. CORRESPONDENCE/INFORMATION

- 7.1 PC has purchased the replacement wooden gate for the allotment entrance and will install in the next few weeks. The clerk to arrange reimbursement of costs of gate and materials.
- 7.2 The Council Facebook page has increased in followers and AG updates the page regularly with items of news for the community. For future posts, she will try to share to local village community page as well in order to increase awareness of the Parish Council page. The clerk to investigate putting a link on our website that will lead you straight to our Facebook account.
- 7.3. The SALC AGM was held on Thursday 19th October and WH and PP attended. This was a good opportunity to liaise with other parish councillors and representatives from the local District Council.
- 7.4 BK has kindly offered to install the new Noticeboard within the next couple of weeks, which will be in a new location alongside the village bus stop. All councillors agreed that this would be the safest choice to avoid any further damage by vehicles.
- 7.5 Zurich Insurance Policy details a Turbo Cast 300 Grit Spreader on the Asset register for an insured amount of £2009.00.
- 7.6 PP has organised the clearance of the pond at Church Lane – tree trunk and tidy up of the area with the aid of volunteers. This will be arranged after consent from the landowner and prior to springtime before all the new growth starts. BK has offered his machinery to help with this project at no cost to the Council.

8. FINANCE

- 8.1 The current bank balance of £27,281.95 was approved by all councillors and WH signed the bank reconciliation sheet.
- 8.2 The Finance Committee meeting was held on 6th November and the minutes will be signed and approved at the next finance meeting, date to be confirmed.
- 8.3 The following cheque payments were agreed and approved by all present:

PAYEE	DETAILS	AMOUNT
HMRC	Clerk Tax November	£148.20
SES Business Water	Period March to September	£40.14
Roland Allen	Website & Email support 7 Aug – 6 Nov	£120.00

9. PLANNING

- 9.1 The Planning Committee meeting was held on 6th November and the minutes will be signed and approved at the next planning meeting to be held on 6th December 2023.
- 9.2 Additional Planning Applications received and considered on 10th November:
MO/2023/1627/PLAH – *PC No comment*

10. HIGHWAYS & TRAFFIC CALMING

- 10.1 The Speed Watch team continue to go out into the village despite the weather. This month 19 vehicles details were submitted to Surrey Police and results show that 94% do not repeat the speeding offence once they receive letters. Two further sites have been approved by Surrey police for the Speed Watch monitoring team; Henfold Lane and Partridge Lane.
- 10.2 PP reported that three sites for the positioning of the VAS signs have now been approved. One site has the possibility of being connected to mains electricity at an approximate cost of £7,800. PP has contacted Nigel Pond and Cllr Helyn Clack regarding possible support with funding.

11. FOOTWAYS/ROW/BRIDLEWAYS

- 11.1 No update to report regarding the Brickworks. Clerk still awaiting response from Emily Jupe with a signed copy of the SWT agreement.
- 11.2 RTD advised that this project had been put out to tender with the approximate costs of the works amounting to an amount of £60-£80,000. SCC has showed concerns regarding the visibility when exiting onto the road on a severe bend. RTD will chase for a update from SCC.
- 11.3 Bridleway 225 & 290 (Ewood Lane) is currently being managed by Ruth Hills, Countryside Access Assistant Mole Valley, Epsom & Ewell and Elmbridge. We have been advised that the condition of Bridleway 225 is an immediate concern and 290 is 50m out of line.

12. BRICKWORKS

- 12.1 To date no signed agreement has been received from Emily Jupe on behalf of the SWT. Clerk to chase. *Actioned – emailed 24.11.23*

13. GATWICK MATTERS

- 13.1 PP will be attending the Gatwick Annual General meeting and will report back to the Full Council at the next meeting.

14. PUBLIC COMMENTS

- Q1.** Young Farmers of Newdigate requested their donation of £250.00 which was agreed early in the year by the PC. *Clerk requested that bank details are emailed so that payment can be made.*

Meeting ended 9.11pm

Chairman.....

Dated.....