

**Finance Committee Meeting Minutes  
of Newdigate Parish Council  
Monday 3<sup>rd</sup> July 2023 at 7.15pm**

PRESENT: William Harmsworth (Chairman) Bill Kear, Richard Tyson-Davies  
Also in attendance: Jackie Tyrrell (Clerk)

APOLOGIES: Phill Crutcher, John McKenzie-Sage

1. The finance Committee discussed the budget and expenditure to date. All agreed that the bank balance looked healthy and represented the budget forecast that was set in January 2023. Following the non-contested Election in May the PC had no costs to bear although an amount of £3,500 was allocated in the budget to cover the possible anticipated costs.
  
2. Highway and traffic improvements were discussed and the monies that would be needed to install the VAS signs. One VAS sign was to be donated from SCC and the other would be purchased by the PC with a possible costing of £4/5000.00. If required monies could be allocated from funds not used to cover this amount but it was important to factor in any maintenance or ongoing regular costs that the PC might have to meet. Monies received from the Community Infrastructure Levy would be shown separately in the accounts records to ensure that any spending on future projects ie. Traffic calming could be clearly seen and accounted for.
  
3. The allotments are a valuable community asset, and it was agreed that these should be used regularly by the tenants as agreed in the terms and conditions. Councillors will visit the allotments regularly to ensure that planting is in place and that areas are being kept in a tidy and clean manner. It was also discussed that as each plot is a generous size, the PC may consider splitting the plots so that more residents can take advantage of the space as we currently have two residents on our waiting list. This will be discussed further over the next few months.
  
4. The next Finance meeting will be arranged for the end of November 2023.

The meeting ended at 7.45 pm

SIGNED..... DATE.....