

**Newdigate Parish Council**

Minutes Finance Committee Meeting  
held on

Monday 6<sup>th</sup> June 2022 at 7.30pm at Newdigate Pavilion.

In Attendance: Mr William Harmsworth  
Mr Bill Kear  
Mr Phill Crutcher

Clerk: Jackie Tyrrell

1. No apologies for absence
2. The Working Cash Book was reviewed and agreed for payments/receipts up to 31<sup>st</sup> March 2022.
3. Accounts and Financial Report was reviewed and agreed by all present.
4. Mulberry's Audit Report had not been received so will be reviewed at the full Parish Council meeting on 13<sup>th</sup> June 2022.
5. Allotments:
  - a) Currently £20 per plot per year – 8 in total
  - b) Payments were requested for June 1<sup>st</sup> 2022
  - c) Tenancy Agreements distributed to all for signing.
  - d) Income £160.00 pa  
Expenditure - Charlie Frost land rent £10.00 pa  
SES Water metered £ 141.62 pa
6. Great Western Railway  
Community funding project to be discussed at full Parish meeting.
7. Clerk – End of probation period
8. Clerk - checking of defibrillators weekly to be paid as expenses.
9. Clerk to action VAT claim £112. 80 for year ending 31<sup>st</sup> March 2022.
10. Visit to NatWest bank by clerk to change address and update signatories. Follow up visit needed.
11. Parish Notice Board – Claim to be filed with Zurich Insurance and request for them to deal with third party's insurance.
12. Agreed by committee for purchase of stationary from Viking Office Supplies where we hold an account.

Meeting ended at 8.45pm

Chairman.....

Date.....

