



## **MINUTES OF FULL PARISH COUNCIL MEETING**

Held on

**Monday 9<sup>th</sup> February 2026**

IN ATTENDANCE: Cllr Phill Crutcher (Chair) Cllr Bill Kear (Vice Chair) Cllr Ameeta Garga  
Cllr William Harmsworth, Cllr Kirstie Havard, Cllr Peter Perdue,

ALSO PRESENT: Five members of the public, SCC Helyn Clack & Clerk/RFO Jackie Tyrrell

<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b> Sarah Macdonald, James Kennett
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b> None
<b>3.</b>	<b>ACCEPTANCE OF FULL COUNCIL MINUTES</b> The Full Council minutes for 12 <sup>th</sup> January 2026 were approved by all present and signed by the chair.
<b>4.</b>	<b>PUBLIC SESSION</b> A resident talked about the forming of a village trust group to organise and manage Arms houses in the village – i.e. to assist residents who wish to downsize and wish to remain in the village. The council agreed to a Community Led Housing Officer Mr David Cowan being invited to present to council at the Full Council meeting in April.
<b>5.</b>	<b>COMMUNITY POLICE REPORT</b> 1 <sup>st</sup> January – 4 <sup>th</sup> February 2026 <ul style="list-style-type: none"><li>• 23.01.26 – Underhill Road – Number plates stolen from vehicle.</li><li>• 20.01.26 – Parkgate Road – Vehicle stopped for speeding. Also found to be under the influence of cannabis.</li><li>• 10.01.26 – A24/Wigmore Lane – Riders with pony and traps along A24 causing traffic issues towards Newdigate roundabout.</li><li>• 04.01.26 – Mulberry Place – Dog has bitten victim and drawn blood. Victim does not support police action but for the incident to be kept on file.</li></ul>
<b>6.</b>	<b>CLERKS REPORT</b> <ul style="list-style-type: none"><li>6.1 Councillors requested the following to be included in the village magazine – Fix My Street SCC, Litter Pick Date and Community Housing Speaker.</li><li>6.2 SALC Councillors forum – A lot of information was shared and was useful.</li><li>6.3 The council agreed to join the ICO (regulate parish council when it comes to data protection)– Parish Council must register to comply with Assertion 10 AGAR. Annual cost per year £57.00.</li></ul>

	<p>6.4 Parish Council Elections will be held in May 2027. Traditionally the cost had been shared with the District Council however due to devolution any costs will be the responsibility of the parish council. Clerks have been advised that the approx. costs will be between £4 to £5 per elector (estimate of 1300 population). Postal, stationary and staffing costs have a major factor on total cost to the parish council.</p> <p>6.5 Councillors agreed the start time of the Annual Meeting of the Parish which will Be held on Monday 9<sup>th</sup> March 2026 at 7.30 pm to follow the Full council Meeting, the following speakers will be invited along:</p> <ul style="list-style-type: none"> <li>• SWT – Invited speaker to attend.</li> <li>• Speed Watch – Peter Perdue</li> <li>• Community Transport – Tina</li> <li>• Tapestry – Kirstie</li> </ul> <p>6.6 Councillors agreed to send photos via email so they can be uploaded onto the website.</p>
	<p><b>CORRESPONDENCE/COMMUNITY ITEMS</b></p> <p>7.1 Workhouse Green – BK to meet with land agent. Update to follow.</p> <p>7.2 Councillors noted the Community Governance Review :</p> <ul style="list-style-type: none"> <li>• Current consultation exploring the creation of seven new parish councils in Ashtead, Box Hill, Dorking, Fetcham, Leatherhead, Westcott and Westhumble.</li> <li>• Amending boundaries for the parishes of Brockham, Headley and Holmwood.</li> <li>• No changes proposed to the remaining areas of Mole Valley.</li> </ul> <p>7.2 Kirst Havard has completed all the necessary paperwork with regard to the Finger Post sign at the top of Henfold Lane. Helyn Clack will chase this.</p>
<p><b>8.</b></p>	<p><b>FINANCE MATTERS</b></p> <p>8.1 Bank balance approved by councillors on 9<sup>th</sup> February 2026 for £33,483.25</p> <p>8.2 Bank balance approved by councillors on 9<sup>th</sup> February 2026 of £2,260.00</p> <p>8.3 BK and PC verified and signed both financial spreadsheets to NatWest Bank Statement.</p> <p>8.4 Councillors approved the following bank transfer payments:</p> <ul style="list-style-type: none"> <li>• Euro Office..... £60.50 BACS</li> <li>• HMRC – December 2025 Tax &amp; NI..... £315.70 BACS</li> <li>• Clerk Home Allowances.....£26.00 BACS</li> <li>• Information Commissioner Office ..... £57.00 DD</li> </ul>
<p><b>9.</b></p>	<p><b>PLANNING</b></p> <p>9.1 <u>Planning Applications</u> for discussion week ending 6<sup>th</sup> February 2026:</p> <p>a) MO/2026/00139 <a href="#">Link</a>  Location: IVY HOUSE FARM, PARTRIDGE LANE, RH5 5BU  Proposal: Certificate of Lawfulness for an existing use in respect of use of part of an agricultural building as a residential flat for a period in excess of 4 years. <i>Newdigate PC – No comment</i></p> <p>9.2 <u>Planning decisions</u> to note week ending 6<sup>th</sup> February 2026:  None to consider.</p>

	<p>9.3 <u>Appeals started</u> week ending 6<sup>th</sup> February 2026:</p> <p>a) MO/2025/02331 <a href="#">Link</a></p> <p>Location: LAND EAST OF PARTRIDGE LANE &amp; CHARLWOOD ROAD (NOW KNOWN AS PADDOCK RISE FARM) NEWDIGATE RH5 5BP</p> <p>Proposal: Discharge of condition 2 of planning permission MO/2023/1554 and Appeal Ref APP/C3620/W/24/3340899 for the stationing of 2 No. mobile homes for occupation by agricultural workers for a temporary period of three years. Erection of an agricultural barn and track. Change of use of land from agricultural to mixed use agricultural and commercial equine.</p> <p>Appeal Start Sate: 27-Jan-2026</p>
<p><b>10.</b></p>	<p><b>HIGHWAYS &amp; TRAFFIC CALMING</b></p> <ul style="list-style-type: none"> <li>• The Speed Watch team continue to go out as much as possible despite the weather. PP agreed that this item would be removed for the monthly agenda until future notice.</li> <li>• Two speed detection black boxes have been seen at various points around the village. PP has submitted a FOI request for information that this has logged as this will be beneficial for future plans in the village.</li> <li>• Helyn Clack confirmed that progress is going forward with plans for traffic management in Rusper Road in regard to reduction to 20mph – this does not now require street lighting and would be supported by residents/primary school.</li> </ul>
<p><b>11.</b></p>	<p><b>PUBLIC SESSION</b></p> <p>Q. A resident asked if there had been any news on the development by Thakeham homes – the parish council have not been advised of any further information, however it has been mentioned that this land is possibly now for sale and is on the open market.</p> <p>Q. A resident raised the issue of flooding in Hogspudding lane – PC and BK to investigate further.</p>

Meeting ended 8.24pm

Chairman..... Dated.....