



MINUTES OF FULL PARISH COUNCIL MEETING

Held on

Monday 10th November 2025

IN ATTENDANCE: Cllr Phill Crutcher (Chair) Cllr Bill Kear (Vice Chair) Cllr Ameeta Garga
Cllr Peter Perdue

ALSO PRESENT: Eight members of the public District Cllr Kirstie Havard Clerk Jackie Tyrrell

1.	APOLOGIES FOR ABSENCE Sarah Macdonald William Harmsworth
2.	DECLARATIONS OF INTEREST None
3.	ACCEPTANCE OF FULL COUNCIL MINUTES The Full Council minutes for 13 th October 2025 were approved by all present and signed by the chair.
4.	CO-OPTION TO PARISH COUNCIL Kirstie Havard and James Kennett were unanimously voted onto the council with immediate effect. Declarations of Interests and Acceptance of Office forms were provided for completion.
5.	PRESENTATION FROM GACC Peter Barclay presented a detailed report to councillors and residents present. Information included the current position and impact on the local area if two runways were implemented by Gatwick and their points of challenge which will be submitted by their legal team.
6.	COMMUNITY POLICE REPORT Victoria Seymour – new policy community support officer. New into post so will be processing the police crime reports for the parish councils soon. Please continue to send your requests to MoleValley@surrey.police.uk
7.	CLERKS REPORT <ol style="list-style-type: none">Discussions ongoing with arrangements for First Aid session.Councillors reviewed and approved NALC Model Standing Orders and Model Financial Regulations.Councillors reviewed and adopted the following policies:<ul style="list-style-type: none">Website Accessibility StatementFreedom of Information Publication Scheme (FOI)General Data Protection Regulation (2016) GDPRData Protection Act (DPA) 2018IT Policy

	<ul style="list-style-type: none"> • Risk Assessment and Risk Management Policy
8.	<p>CORRESPONDENCE / INFORMATION UPDATES</p> <p>a) Councillors thanked AG and WH for organising and submitting the Asset of Community Value application for the Six Bells Public House. A response should be received within 8 weeks.</p> <p>b) Martyn’s Law – feedback to follow from WH.</p> <p>c) Installation of the finger post signs continue to progress with the support of Helyn Clack and Kirstie Havard. Helyn has kindly written to Highways.</p> <p>d) Enquiry for bench at Workhouse Green – council support clerk to email SCC.</p> <p>e) Footpath across field (behind vets) – clerk to submit request for replacement footpath signs. Landowner advised that this will be used for cattle next year and therefore returned to grassland, therefore issue resolved.</p>
9.	<p>FINANCE MATTERS</p> <p>9.1 Bank balance approved by councillors at 10th November 2025 for £38,896.87</p> <p>9.2 Bank balance approved by councillors at 10th November 2025 of £2,260.00</p> <p>9.3 Councillors noted Interim Audit date for Thursday 20th November 2025.</p> <p>9.4 BK and PC verified and signed both financial spreadsheets to NatWest Bank Statement.</p> <p>9.5 Councillors approved the following bank transfer payments:</p> <ul style="list-style-type: none"> • RBL Poppy Appeal £25.00 • HMRC – October Tax & NI..... £340.68 • Euro Office printer ink £64.49
10.	<p>PLANNING</p> <p>9.1 Councillors noted the planning minutes dated 3rd November 2025.</p> <p>9.2 No planning applications, decisions or appeals to note week ending 7th November 2025:</p>
11.	<p>HIGHWAYS & TRAFFIC CALMING</p> <ul style="list-style-type: none"> • PP advised of 1200 speeding letters had been sent to drivers in October in the Surrey area. • PP is in discussion with Nigel Pond regarding using the redundant 3 poles in the village for yellow signs ‘please drive slowly through the village’ as seen in Capel.
12.	<p>PUBLIC SESSION</p> <p>Q. A resident noted an application for a dropped kerb in Kingsland – clerk confirmed that this would be considered at the next planning committee meeting.</p> <p>Q. A resident asked if the application for development behind the Six Bells would be considered by the planning committee at MVDC – the officer Louse Nolan has confirmed that all comments raised by residents and the parish council will be taken into consideration i.e. size of properties and entrance safety. The details of the proposal will be fully discussed and conditions agreed if applicable.</p> <p>Q. A resident highlighted the leaves and acorns accumulating on the pavement and roadside from the corner by the church down towards the school entrance. The clerk will report to Surrey Highways.</p>

Chair's signature..... Dated.....