



NEWDIGATE PARISH COUNCIL

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MINUTES OF FULL PARISH COUNCIL MEETING

Held on

Monday 13th October 2025

IN ATTENDANCE: Cllr Phill Crutcher (Chair) Cllr Bill Kear (Vice Chair) Cllr Ameeta Garga
Cllr William Harmsworth Cllr Sarah MacDonald Cllr Peter Perdue

ALSO PRESENT: Eight members of the public, District Cllr Helyn Clack, District Cllr Kirstie Havard
Clerk Jackie Tyrrell

1.	APOLOGIES FOR ABSENCE None
2.	DECLARATIONS OF INTEREST SM – planning application, Land at Corner of Charlwood Road. AG – requested a Members Register of Interests – Actioned by clerk
3.	ACCEPTANCE OF FULL COUNCIL MINUTES The Full Council minutes for 8 th September 2025 were approved by all present and signed by the chair.
4.	PUBLIC SESSION KH discussed the process of purchase and type of finger post sign to be replaced with the one at the top of Henfold Lane. HC also explained the process for installation.
5.	COMMUNITY POLICE REPORT 9.10.25 – Social Club, Kingsland – report of two males injured after a fight. No one stopped to speak to ambulance. 2.10.25 – Broad lane – received a letter from Speed Watch for speeding. Owner lives in Cornwall so car either cloned or wrong details written down. 1.10.25 – Rusper Road – domestic incident. 23.9.25 – Partridge Lane – communications offence via WhatsApp. 12.9.25 – Winfield Grove – vulnerable adult following communication with police. 17.9.25 – Blanks Lane – parcel stolen. 9.9.25 – Rusper Road – tree in road. Highways dealing with it.
6.	CLERKS REPORT a) Councillors requested that installation of finger post sign is added. <i>Actioned.</i> b) Earlier time of Full Council meetings at 7.30pm noted by all. c) Clerk still in discussions with details of first aid sessions, info to follow.

	<p>d) PP was incorporated onto the Finance Committee by chair and vice chair. e) All noted the changes for next year's AGAR completion - Assertion 10.</p>
7.	<p>INFORMATION UPDATES/COMMUNICATIONS</p> <p>a) AG updated councillors on the meeting with allotment holders: East and West side of plots to be cleared (using dumpy bags that BK offered to remove). Two plots are in a state of neglect and AG will follow this up to offer support and if no improvement will discuss next steps with council.</p> <p>b) Surrey ALC Councillors Forum & SCC Neighbourhood Committee – WH updated all present. Still very much in infancy, stage and how it progresses will depend on result of unitary split.</p> <p>c) WH with support of PP and AG will complete application form for Six Bells to become an Asset of the Community. AG will seek assistance from residents who have additional skills.</p> <p>d) Terrorism (Protection of Premises) Act 2025 – free webinar. WH & AG to attend.</p>
8.	<p>FINANCE MATTERS</p> <p>8.1 Bank balance approved by councillors at 13th October 2025 for £39,025.26. 8.2 Bank balance approved by councillors at 13th October 2025 of £2,260.00 8.3 BK and PC verified and signed both financial spreadsheets to NatWest Bank statements as at 13th October 2025. 8.4 Grant request from St Peter's Church – approved by all councillors. 8.5 KSS Air Ambulance grant request – councillors approved an amount of £500. 8.6 Purchase of Remembrance Wreath approved by all councillors. 8.7 Councillors noted 3.2% salary increase from April 2025 for council staff by NJC. 8.8 Councillors noted VAT reclaim of £864.12. 8.9 Councillors approved the following bank transfer payments:</p> <ul style="list-style-type: none"> • NALC – subscription 2025/26£125.27 • Surrey ALC – subscription 2025/26..... £550.18 • HMRC – October Tax & NI..... £221.33 • St Peter's Church – Magazine grant..... £625.00 • St Peter's Church – Churchyard costs..... £575.00 • KSS Air Ambulance grant £500.00 • Royal British Legion – Remembrance Wreath..... £25.00 • Work From Home Allowance October..... £26.00 • HCldata – Domain ownership renewal for 2 years..... £114.00 • Surrey ALC – CiLCA support mentoring..... £365.00 • SES Business Water – 31/3 to 30/9..... £46.79
9.	<p>PLANNING</p> <p>9.1 Councillors noted the planning minutes dated 6th October 2025. 9.2 To review planning applications week ending 10th October 2025:</p> <p>a) MO/2025/02360 - <i>NPC no comment.</i> b) MO/2025/02405 – <i>councillors deferred to next planning committee meeting.</i> c) MO/2025/02264 – <i>councillors noted objection from resident but have no further comment.</i> d) MO/2025/02331 - <i>Please see comment attached.</i></p> <p>9.3 Appeal Decisions: a) MO/2024/1535 – Appeal dismissed.</p>

10.	<p>HIGHWAYS & TRAFFIC CALMING</p> <ul style="list-style-type: none"> • PP reported that the speed watch team continue to monitor traffic through the village, enter information onto the police website, a letter is sent from police, if three warnings receive visit to the address. • PP – discussion still ongoing with hurdles to overcome re installation of another VAS sign in the village (sight lines an issue). Continued conversation with HC who is raising awareness at different levels, looking at ways to protect our rural roads which are carrying heavy traffic at speed and will only get worse once Gatwick expands and if the housing goes ahead at West of Ifield.
11.	<p>GATWICK Clerk to invite GACC (Peter Barclay) to present to council at a meeting of Full Council.</p>
12.	<p>CONFIDENTIAL MATTERS CLOSED SESSION – councillors carried out appraisal of clerk and agreed increase of hours to allow for additional training whilst completing of CiLCA qualification.</p>

Meeting ended at 9.05pm

Chair's signature..... Dated.....