



## NEWDIGATE PARISH COUNCIL

[www.newdigateparishcouncil.gov.uk](http://www.newdigateparishcouncil.gov.uk)

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### MINUTES OF FULL PARISH COUNCIL MEETING

Monday 8<sup>th</sup> September 2025

**ATTENDING:** Cllr Phill Crutcher (Chair) Cllr Bill Kear (Vice Chair) Cllr William Harmsworth,  
Cllr Ameeta Garga, Cllr Peter Perdue.

**ALSO PRESENT:** Seven members of the public  
SCC Cllr Helyn Clack  
MVDC District Cllr Kirstie Havard & Dineke Van den Bogerd  
Clerk Jackie Tyrrell

1	<b>TO RECEIVE &amp; ACCEPT APOLOGIES FOR ABSENCE</b> Sarah Macdonald
2.	<b>DECLARATIONS OF INTEREST</b> None
3.	<b>ACCEPTANCE OF LAST MINUTES</b> Minutes of the meeting held on 14 <sup>th</sup> July 2025 were approved by all present
4.	<b>PUBLIC QUESTIONS</b> Members of the public may ask the council questions regarding items which are on the agenda in this public session (max 3 mins per person) in accordance with the council's standing orders.
5.	<b>COMMUNITY POLICE REPORT</b> To follow
6.	<b>CLERKS REPORT</b> <ul style="list-style-type: none"><li>• Councillors requested that the current vacancies to join the parish council as councillors were included in the parish magazine for the October edition.</li><li>• Councillor photos on website to be actioned next month when all are present.</li><li>• Website – easier to navigate the dates of forthcoming meetings for all.</li><li>• The next finance meeting will be held on 6<sup>th</sup> October at 7.45pm.</li><li>• Bill Kear was voted in as chair of the planning committee following John Sage-McKenzie's resignation from the council.</li><li>• AGAR changes for 2025/26 – Assertion 10 clerk to attend training on 2<sup>nd</sup> October update.</li><li>• A resident showed interest in an allotment and has been added to the waiting list.</li><li>• Update on allotments – a meeting will be arranged with allotment holders, Ameeta Garga and the clerk in the next two weeks or so to discuss clearance and tidy up.</li></ul>

8.	<p><b>INFORMATION UPDATES/ COMMUNICATIONS</b></p> <ul style="list-style-type: none"> <li>• John Sage-McKenzie formally resigned as councillor with immediate effect. The Chair Phill Crutcher passed on his thanks to John for his hard work and dedication to his role as councillor and chair of the planning committee. Three vacancies for parish councillor – Phill Crutcher confirmed that all councillors should share this information with the community to encourage applications to come forward whom can bring the relevant skills needed i.e. planning, finance or legal expertise. (if not a resident in the parish – having a business within the village is acceptable) Phill has informed the local primary school which will be shared with parents and governors.</li> <li>• <b><u>MVDC Planning Development Forum</u></b> Thursday 11<sup>th</sup> September 2025 at 10am in person at Pippbrook – Phill Crutcher and Bill Kear attended this event, update at next full parish council meeting.</li> <li>• <b><u>Surrey ALC Councillors Forum</u></b> – Wednesday 1<sup>st</sup> October 2025 at 7.30pm by Zoom. William Harmsworth to attend – update at next full parish council meeting.</li> <li>• <b><u>SCC Neighbourhood Committee Representatives</u></b> – William Harmsworth nominated. Discussion meetings to be held early September. Date to be advised.</li> <li>• To discuss/support the Six Bells Public House becoming an Asset of Community Value.</li> <li>• <b><u>London Gatwick Airspace Fayre – Wed 1<sup>st</sup> October at 3pm.</u></b> – due to other commitments no councillors were able to attend this event.</li> <li>• <b><u>To discuss the Six Bells Public House</u></b> – Councillors agreed to put in an application for this to become an Asset of the Community. William Harmsworth will assist the clerk.</li> <li>• <b><u>St John’s Ambulance</u></b> – Councillors agreed for the St John’s Ambulance to be approached to hold a community first aid and defibrillator training session.</li> </ul>															
9.	<p><b>FINANCE MATTERS</b></p> <ol style="list-style-type: none"> <li>a) NatWest bank a/c balance on 8<sup>th</sup> September 2025 of £41,344.71 was noted by all.</li> <li>b) Brickworks a/c balance on 8<sup>th</sup> September 2025 of £2,260.00 was noted by all.</li> <li>c) Two councillors verified and signed the accounting spreadsheets and crosschecked the figures to the NatWest statements.</li> <li>d) 2<sup>nd</sup> Precept payment received from MVDC of £9703.50 – duly noted.</li> <li>e) Spending of CiL monies of £5624.06 for year 2019 – All councillors present discussed how these money within the community. Due to lack of progress of installation of the VAS signs due to possible road safety improvements from SCC it was agreed that the purchase of two or more finger post signs would be actioned from Marc Clegg (this company replaced Betchworth and Leigh finger post signs). District Councillor Kirstie Havard will support this initiative and if necessary fund raise to top up budget.</li> <li>f) Councillors approved the following BACs payments: <table border="1" data-bbox="296 1608 1437 1809"> <tr> <td>Mulberrys</td> <td>Chairmanship Training</td> <td>£54.00</td> </tr> <tr> <td>HMRC</td> <td>Clerk Tax &amp; NI for August</td> <td>£221.33</td> </tr> <tr> <td>Mulberrys</td> <td>Clerk Training Assertion 10 AGAR</td> <td>£18.00</td> </tr> <tr> <td>Jane</td> <td>Payroll Management period</td> <td>£90.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table> </li> </ol>	Mulberrys	Chairmanship Training	£54.00	HMRC	Clerk Tax & NI for August	£221.33	Mulberrys	Clerk Training Assertion 10 AGAR	£18.00	Jane	Payroll Management period	£90.00			
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10.	<p><b>PLANNING</b></p> <p>The following application was received week ending 5<sup>th</sup> September 2025 however as this is a councillor’s application no discussion or decision took place. The chair did invite comments from the residents present but none were made.</p>															

	<p><b>10.1 MO/2025/02139 <a href="#">Link</a></b>  Location: BOOTHLANDS FARM, BOOTHLANDS BUNGALOW, PARTRIDGE LANE, RH5 5BP  Proposal: Demolition of existing bungalow and erection of replacement bungalow.  Case Officer: Sue James  Registration Date: 01/09/2025  Parish/Area: Newdigate  <i>No Comment</i></p> <p><b>DECISIONS</b></p> <ul style="list-style-type: none"> <li>• MO/2025/02029 <a href="#">Link</a>  Location: 20 BECKET WOOD NEWDIGATE RH5 5AQ  Proposal: (T1&amp;2) 2 No. Oak trees - reduce crowns by 2 metres and thin crown by 10%, raise crowns to 5 metres by removing secondary branches to form even crown height. Leaving at a height of 18 metres and width of 15 metres.  Decision: SPLIT DECISION (TREE OR CONDITIONS)  Decision Date: 03-Sep-2025</li> </ul>
11.	<p><b>HIGHWAYS &amp; TRAFFIC CALMING UPDATES</b></p> <ul style="list-style-type: none"> <li>• Speed Watch Team – The team continue to go out regularly and make a positive impact to reduce the speed of vehicles within the parish.</li> <li>• Traffic Calming Project – Helyn Clack is chasing the changes or improvements needed with SCC so that further VAS signs can be installed. Kirstie Havard will also make some enquiries.</li> </ul>
12.	<p><b>BRICKWORKS/SURREY WILDLIFE TRUST</b></p> <ul style="list-style-type: none"> <li>• Bill Kear advised that now we are out of the bird nesting season, works can continue on clearing the footpaths and overgrowth needed.</li> </ul>
13.	<p><b>BROCUS FOOTPATH</b></p> <ul style="list-style-type: none"> <li>• This is a Community Centre project so will be discussed within their meetings.</li> </ul>
14.	<p><b>PUBLIC COMMENTS</b>  No comments</p>

**DATES OF FORTHCOMING MEETINGS**

Planning Committee - Monday 6<sup>th</sup> October 2025 - 7pm  
Finance Committee – Monday 6<sup>th</sup> October 2025 7.45pm  
Full Parish Council - Monday 13<sup>th</sup> October 2025 - 8pm