



NEWDIGATE PARISH COUNCIL

www.newdigateparishcouncil.gov.uk

email: clerk@newdigateparishcouncil.gov.uk

MINUTES OF FULL PARISH COUNCIL MEETING

held on

Monday 14th July 2025

ATTENDING: Cllr Phill Crutcher (Chair) Cllr Bill Kear (Vice Chair) Cllr William Harmsworth,
Cllr Sarah Macdonald, Cllr Peter Perdue, Cllr Richard Tyson-Davies

ALSO PRESENT: 10 members of the public
SCC Cllr Helyn Clack
MVDC District Cllr Kirstie Havard
Clerk Jackie Tyrrell

1	TO RECEIVE APOLOGIES FOR ABSENCE Ameeta Garga John Mckenzie-Sage	
2.	DECLARATIONS OF INTEREST None declared.	
3.	ACCEPTANCE OF LAST MINUTES Minutes for Full Council meeting on 9 th June 2025 were approved by all and signed by the chair.	
4.	PUBLIC QUESTIONS <ul style="list-style-type: none"> Cllr Peter Perdue and SCC Cllr Helyn Clack discussed the options offered by Surrey Highways regarding traffic calming in the parish (more details under item 11). 	
5.	COMMUNITY POLICE REPORT 19th May – 14th July 2025	
	Newdigate / Parkgate	Kingsland Vehicle stopcheck – driver arrested for drug drive
	Newdigate / Parkgate	Hogspudding Domestic incident
	Newdigate / Parkgate	Blanks Lane Driver of car suffered medical episode and taken to hospital by ambulance, car was left in situ.
	Newdigate / Parkgate	Burnt Oak Lane Concern for safety for resident, enquiries confirmed they were all in order.
	Newdigate / Parkgate	Henfold Lane Single vehicle RTC minor injury
	Newdigate / Parkgate	Winfield Grove Concern for safety – officers attended and confirmed welfare of person.
	Newdigate / Parkgate	Broad Lane/Parkgate Road Vehicle stop – driver arrested for drug driving
	Newdigate / Parkgate	Village Street Vehicle stop – driver arrested for drug driving and drug possession

6.	<p>CLERKS REPORT</p> <ul style="list-style-type: none"> To note no meetings in August in magazine article. Phill Crutcher to advise clerk of possible dates for litter pick. Planning committee minutes will no longer be discussed at Full Council meetings. All minutes can be found on our website. Councillors agreed to have photos on website – to be arranged in September. Chairman course booked – Phill Crutcher Thurs 28th August Zoom at 6.30pm 												
7.	<p>VILLAGE FUN DAY</p> <p>Cllr William Harmsworth has organised the gazebo, seating, table and banner. Will also prepare MVDC information/poster to summarise the upcoming devolution. Clerk forwarded a rota to all (can swap) detailing who will be present during village day. District Cllr Kirstie Havard offered to collect some freebies from MVDC and include information about recycling for residents.</p>												
8.	<p>INFORMATION UPDATES/ COMMUNICATIONS</p> <ul style="list-style-type: none"> Defibrillator and First Aid Cllr/public session – this to be confirmed for September. All reminded and noted that no meetings are held in August. Code of conduct training – AG BK PP JT attended – Cllr Peter Perdue summarised the training to all present. The clerk shared the power point signs with all cllrs. Finance Committee – William Harmsworth has been elected as chair and Bill Kear was appointed as vice-chair. All councillor agreed to attend training courses relevant to the committee they are on. i.e. planning or finance. This was good practice and will improve/update knowledge. 												
9.	<p>FINANCE MATTERS</p> <p>a) All councillors noted the current bank a/c balance on 14th July 2025 of £33,487.07</p> <p>b) All councillors noted the Brickworks a/c balance on 14th July 2025 of £2,260.00</p> <p>c) Two councillors to verified and signed the council spreadsheets to NatWest statement.</p> <p>d) Councillors approved the following BACs payments:</p> <table border="1" data-bbox="300 1312 1437 1473"> <tr> <td>Community Heartbeat Trust</td> <td>Adult Pads x 2</td> <td>£171.54</td> </tr> <tr> <td>HMRC</td> <td>Clerk Tax & NI for July</td> <td>£221.33</td> </tr> <tr> <td>Currys PC World</td> <td>Replacement printer for clerk</td> <td>£88.88</td> </tr> <tr> <td>Newdigate Farms</td> <td>Allotment yearly rent</td> <td>£10.00</td> </tr> </table> <p>e) As advised by external auditor PKF Littlejohn the council can claim exemption as the total income and expenditure (this figure not to include the balance carried forward) is the figure that determines if exemption is applicable. Form 2 was completed and signed by the chair and clerk and emailed to the external auditor PKF Littlejohn as requested on 14th July 2025.</p> <p>f) All councillors noted the Finance committee meeting was held on 7th July 2025 – minutes have been added to the website.</p>	Community Heartbeat Trust	Adult Pads x 2	£171.54	HMRC	Clerk Tax & NI for July	£221.33	Currys PC World	Replacement printer for clerk	£88.88	Newdigate Farms	Allotment yearly rent	£10.00
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10.	<p>PLANNING</p> <ul style="list-style-type: none"> No new planning applications were received weekending 11th July 2025. <p>Cllrs noted the following decisions and new appeal received from MVDC.</p> <p>DECISIONS</p> <ul style="list-style-type: none"> MO/2024/1917/PLA - Existing Gypsy and Traveller site locate, Riverdale Paddocks, DEEMED REFUSED, SUBJECT TO APPEAL 												

	<ul style="list-style-type: none"> MO/2025/0869/AC - Land adj to Doctors Surgery, Rusper Road, Newdigate CONDITIONS APPROVED MO/2025/1007/DEA - Horsielands Farm, Church Lane, Newdigate, Dorking PRIOR APPROVAL NOT REQUIRED_ MO/2024/1555/PLAH - Woodlands Farm, Rusper Road, Newdigate, Dorking, Surrey APPROVED WITH CONDITIONS <p><u>APPEALS STARTED</u></p> <ul style="list-style-type: none"> MO/2024/1173/PLA MAJOR - Rusper Track, Rusper Road, Newdigate, RH5 5BX
11.	<p>HIGHWAYS & TRAFFIC CALMING UPDATES</p> <ul style="list-style-type: none"> Speed Watch Team – Cllr Peter Perdue confirmed that the speed watch team continue to do a fantastic job in their role to reduce speed through the parish. On a recent presence in Parkgate Road, PC Ed Ferris joined the team and booked a speeding driver. Another 12 were noted by the team in a period of an hour. For information – if caught using a mobile phone whilst driving the penalty is 6 points on your licence. Traffic Calming Project – This project has been ongoing for the past three years with Cllr Peter Perdue trying to move things forward but finding resistance or delays from SCC Highways. Helyn Clack has confirmed that she will support and commission both traffic calming initiatives in both options 1 & 2 using the capital maintenance budget for 2025/26 financial year. <i>Option 1 – install a VAS and new signpost outside “Tamarinda” which will require tree pruning. However, this location is on the offside of the road for Northbound vehicles.</i> <i>Option 2 – extend the existing 30mph speed limit in Rusper Road beyond the garage. This will require traffic calming measures and street lighting.</i> <p>Residents and councillors both have concerns regarding the installation of street lighting and would oppose this in principle. Cllr Helyn Clack added that the use of soft lighting and appropriate look (similar to Brockham) which would be in-keeping with a village setting may have to be considered.</p>
12.	<p>BRICKWORKS/SURREY WILDLIFE TRUST</p> <ul style="list-style-type: none"> SWT to attend village fun day – Stuart Fleming to attend village day representing SWT.
13.	<p>PUBLIC COMMENTS</p> <p>None</p>

DATES OF FORTHCOMING MEETINGS

Planning Committee - Monday 1st September 2025 - 7.30pm

Full Parish Council - Monday 8th September 2025 - 8pm

Chairman..... Dated.....