



## **NEWDIGATE PARISH COUNCIL**

[www.newdigateparishcouncil.gov.uk](http://www.newdigateparishcouncil.gov.uk)

email: [clerk@newdigateparishcouncil.gov.uk](mailto:clerk@newdigateparishcouncil.gov.uk)

### **MINUTES OF FULL PARISH COUNCIL MEETING**

held on

**Monday 14<sup>th</sup> April 2025**

**ATTENDING:** Cllr William Harmsworth (Chair) Cllr Phill Crutcher (Vice Chair) Cllr Ameeta Garga, Cllr Bill Kear, Cllr John McKenzie-Sage, Cllr Peter Perdue, Cllr Richard Tyson-Davies

**ALSO PRESENT:** 2 members of the public  
SCC Cllr Helyn Clack  
District Cllr Kirstie Havard  
Parish Clerk Jackie Tyrrell

**1. APOLOGIES FOR ABSENCE**

None all present.

**2. DECLARATIONS OF INTEREST**

None declared.

**3. MINUTES OF PREVIOUS MEETINGS**

All councillors accepted and approved the Full Parish Council meeting minutes dated 10<sup>th</sup> March 2025 these were duly signed by the Chairman.

**4. DEVOLUTION**

Surrey County Councillor Helyn Clack presented to all members and resident.

Surrey in the First Wave of Devolution Areas:

- The Government has selected Surrey to be fast-tracked for local government reorganisation under its devolution agenda.
- Cited reasons include high levels of debt in some boroughs and districts and Surrey's strategic position.

Postponement of Local Elections:

- Local elections in Surrey scheduled for May 2025 have been postponed to 2026.
- The estimated £2 million cost of the 2025 elections will now help fund the transition.

Move to Unitary Authorities:

- All 11 boroughs/districts and Surrey County Council will be abolished.
- New Unitary Authorities will replace them, aiming for populations of approx. 500,000+ each.
- Mole Valley's 2026 elections (normally by thirds) are also expected to be cancelled.

New Governance Structure:

- 2026: Residents will vote for new councillors for the new Unitary Authorities.
- 2027: Election of a Mayor for Surrey (and potentially other included areas).

The Mayoral Authority may gain powers over:

- Police
- Fire & Rescue
- Transport & Planning
- Public Health
- Economic Development

Service Transition:

- County services like social care, highways, libraries, and environment will be disaggregated to new Unitaries.
- District services (e.g., planning, leisure) will be aggregated.
- Waste services will be unified.

## 5. PUBLIC QUESTIONS/COMMENTS

A resident advised that they had received a letter regarding proposed building of houses behind the Six Bells public house. The Chairman explained that the parish council are aware of the proposal and will be inviting Adrian Lee along to present to local residents at a future meeting once a date had been arranged. Residents will be notified via facebook and details will be added to our website.

## 6. COMMUNITY POLICE REPORT

10<sup>th</sup> March – 14<sup>th</sup> April 2025 (Newest to Oldest)

Newdigate	Hogspudding Lane	Car parked causing an obstruction in front of utilities. On verge and other vehicles can pass.
Newdigate	Winfield Grove	Report of theft. No lines of enquiry.
Newdigate	Cudworth Lane	Cloned vehicle address receiving speeding fines.
Newdigate	Parkgate Rd	Theft by employee.
Newdigate	Hogspudding Lane	Report of vehicle being used without proper documentation. Police aware.
Newdigate	Parkgate Rd	Altercation with delivery driver over resident being blocked in. Police attended no further action required.
Newdigate	Parkgate Road	Attempted break-in to residential lean to. Two men made off after being shouted at.

### Occurrence / Crime Log for period

Type	Beat	Area
VULNERABLE ADULT INCIDENT	NEWDIGATE	DORKING RURAL EAST
DRUG SEIZURE	NEWDIGATE	DORKING RURAL EAST
VIOLENT CRIME OTHER	NEWDIGATE	DORKING RURAL EAST
THEFT	NEWDIGATE	DORKING RURAL EAST
CHILD PROTECTION INCIDENT	NEWDIGATE	DORKING RURAL EAST
DOMESTIC INCIDENT	NEWDIGATE	DORKING RURAL EAST

## 7. CLERKS REPORT

- 7.1 Clerk to include information reminder that BT are removing analogue on land lines.
- 7.2 Councillors noted the increase for Microsoft 365 annual subscription from £59.99 to £84.99 pa effective February 2025 and would discuss different options upon next renewal.
- 7.3 Bill Kear is still in discussions and will advise the parish council in due course of dates of Defibrillator and First Aid session for residents.
- 7.4 Phill Crutcher confirmed the date for the Spring Litter Pick on Saturday 26th April 2025 at 11am. Meeting in the car park.
- 7.5 Councillors approved the Risk Assessment Policy and Asset Register.

## 8. UPDATES & COMMUNICATIONS

- 8.1 Mole Valley Road Safety Survey – [www.smartsurvey.co.uk](http://www.smartsurvey.co.uk) (ends 30<sup>th</sup> April).
- 8.2 Surrey Hill Management Plan Consultation 2025-2030 ends 6 June – Emailed to all.
- 8.3 Circular Dorking – Volunteer Group to benefit Dorking and surrounding villages. <https://circulardorking.org.uk/> emailed to all, added to website.
- 8.4 MVDC to agree on 16<sup>th</sup> April a Proposed Consultation on Design Codes for the District’s Built-up Areas of Ashstead, Dorking, Leatherhead, Bookham and Fetcham. <https://molevalleydc.sharepoint> Emailed to all, added to website.
- 8.5 Launch of MVDC ‘Be Proud of Mole Valley Campaign’ <https://www.molevalley.gov.uk/proud/> Emailed to all, added to website.
- 8.6 Launch of – [www.sustainablemolevalley.co.uk](http://www.sustainablemolevalley.co.uk) supporting & providing information.

## 9. FINANCE

- 9.1 NPC Bank balance at 14<sup>th</sup> April 2025 of £38,456.63 was approved and signed.
- 9.2 NPC Brickworks bank balance at 14<sup>th</sup> April 2025 of £2,260.00 was approved and signed
- 9.3 Two Cllrs verified and signed both NPC spreadsheets to NatWest bank statements.
- 9.4 Cllrs noted the Year End Audit to be carried out on Thursday 9<sup>th</sup> May at 1pm.
- 9.5 Councillors noted the income & expenditure for period 2024/25 exceeds £25,000 therefore the AGAR Part 3 will need to be submitted to External Auditor.
- 9.6 Councillors noted the last date of submission of the accounts to our external auditor PKF Littlejohn is 1<sup>st</sup> July 2025.
- 9.7 Surrey ALC & NALC subscriptions for 2025/26 (based on electorate figure of 1502).
- 9.8 Councillors noted and accepted the revised NALC Financial Regulations March 2025.
- 9.9 The following BACs payments were approved for payment:

PAYEE	DETAILS	
Microsoft Office	Annual subscription 10 April 2025	£84.99 BACS
HMRC	Clerk Tax April	£169.54 BACS
NALC National Ass of Local Councils	Annual subscription (2024 = £116.32) To be paid upon receipt of invoice	£123.76 BACS
SALC Surrey Ass of Local Councils	Annual subscription (2024 = £523.59 ) To be paid upon receipt of invoice	£550.18 BACS
KSS Air Ambulance	Grant request	£500.00 BACS
Community Trust	Village Hall Hire Jan Feb March 2025 INV 2831	£164.00 BACS
CPRE	Annual membership Contribution	£60.00 BACS

## 10. PLANNING

- 10.1 The Planning Committee minutes dated 4<sup>th</sup> April 2025 were noted.
- 10.2 Planning breach report submitted to MVDC – Springfield Farm noted by all.
- 10.3 Planning breach report submitted to MVDC – Glovers Wood noted by all.
- 10.4 The following planning applications were discussed:
  - a) MO/2025/0359/PLAH – Pear Tree Barn, Henfold Lane, RH5 5AF  
Proposal: Retention of a detached double garage.  
*MVDC Response: the development or work was completed on 06/06/2022.  
Newdigate Parish Council – No further comment.*
  - b) MO/2025/0373/PLAH - Pear Tree Barn, Henfold Lane, RH5 5AF  
Proposal: Retention of static mobile home ancillary to the use of the main dwelling.  
*MVDC Response: the development or work was completed on 09/03/2018  
Newdigate Parish Council – No further comment.*
  - c) MO/2025/0491/AC - Russley Acres, Partridge Lane, Newdigate, Surrey, RH12 4RW  
*Newdigate Parish Council – No comment.*
  - d) DECISION TO NOTE - MO/2024/1482/PLAH
  - e) Councillors discussed offer of visit from Adrian Lee for proposed building behind the Six Bells Pub and agreed that a presentation to cllrs and residents would be arranged at a future Full Council meeting.

## 11. HIGHWAYS & TRAFFIC CALMING

- 11.1 Speed Watch Team – the speed watch team continue to monitor the traffic on Parkgate Road, Kingsland, Rusper Road, Broad Lane and Partridge Lane.
- 11.2 Traffic Calming – Helyn Clack has confirmed that funding will be available for improvements to the Rusper Road for road safety, These to include a VAS sign and improved gateways. There are also plans to increase and update the signage on the approach to the village along Kingsland.

## 12. BRICKWORKS/SWT

- 12.1 Volunteer working party on Friday 11<sup>th</sup> April -Email from Stuart Fleming.
- 12.2 Bill Kear reported a positive meeting with Sarah Jane & James, and another has been arranged for Monday 12 May to discuss work/project plans for September.

## 13. GATWICK

- 13.1 No update to report.

## 14. PUBLIC COMMENTS/ITEMS TO BE INCLUDED ON NEXT MONTH'S AGENDA

The Chairman asked for confirmation of confirmed funding raised for Trig Street so far and Richard Tyson-Davis advised that the figure is between £20-£25,000.

## 15. DATES OF FORTHCOMING MEETINGS

- **Planning Committee Meeting – Tuesday 6<sup>th</sup> May 2025 - 7.30pm**
- **Full Parish Council Meeting – Tuesday 20<sup>th</sup> May - 8pm**

MEETING ENDED 9.40PM