



NEWDIGATE PARISH COUNCIL

www.newdigateparishcouncil.gov.uk

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MINUTES OF FULL PARISH COUNCIL

For meeting held on

Monday 9th December 2024

PRESENT: William Harmsworth (Chairman) Phill Crutcher (Vice Chairman) Ameeta Garga, Bill Kear, Sarah Macdonald, John McKenzie-Sage, Peter Perdue, Richard Tyson-Davies

ALSO PRESENT: 12 members of the public

1. **APOLOGIES FOR ABSENCE**

Cllr Kirstie Havard

2. **DECLARATIONS OF INTEREST**

PC – MO/2024/1925/PLA

AG – MO/2024/1873

BK – MO/2024//PLA

RTD – MO/2024/1893/PLAH

3. **MINUTES OF PREVIOUS MEETINGS**

Cllrs approved the Full Parish Council meeting minutes dated 11th November 2024.

4. **PUBLIC QUESTIONS**

Q1. A member of the public asked about the overgrown beech hedge at Kingsland, which is overhanging the pavement and makes walking passed difficult due to the slope on the footpath. The Clerk will chase this with SCC however, BK offered to have a look and trim back to boundary as this is a private hedge.

5. **COMMUNITY POLICE REPORT 14th Oct – 9th Dec 2024 (new to oldest)**

Newdigate	Village Street	Report of drink driver. Minimal details noted.
Newdigate	Winfield Grove	Male in black hoodie with torch looking into property. Police attended. No further sightings /issues.
Newdigate	Blanks Lane	Vehicle number plate cloned. Being used in London.
Newdigate	Blanks Lane	Car in ditch. Driver arrested. Enquiries ongoing.
Newdigate	Village Street	Vehicle number plate stolen.
Newdigate	Parkgate Road	Fallen tree has hit power line. Out to SCC highways to deal.
Newdigate	Blanks Lane / Partridge Lane	Oil / Brake fluid spill on road after car hitting road sign. Out to SCC highways to deal.

Newdigate	Becket Wood	Cold callers. Claimed to be local “bin man” collecting for children’s charity. Details logged for further issues arising if reported.
Newdigate	Cudworth Lane	Altercation at storage unit. Words of advice given by officers.
Newdigate	Burnt Oak Lane	Allegation of theft of vehicle parts. Filed.
Newdigate	Village Street	Non-injury vehicle collision.
Newdigate	Henfold Lane	Abandoned vehicle near cricket club in hedge. Later reported as having gone.
Newdigate	Rusper Road	Burglary where quadbike, bike, and tools stolen.
Newdigate	Parkgate Road	Vehicle broken down on dangerous position in dark road. Officers assisted in moving it to safe location.

6. CLERKS REPORT

- 6.1 No additional items to be added to parish magazine article for January.
- 6.2 Councillors noted the report from the Interim Audit with Mulberrys – points raised and will be actioned include Website Accessibility Statement and wording on Risk Assessment Policy.
- 6.3 Allotment Tenancy Agreement – additional wording of ‘preference given to residents with limited outdoor space’. Rents to be paid by BACs.
- 6.4 Confirmation from Zurich Insurance – VAS sign and BT phone box included on policy.

7. CORRESPONDENCE/INFORMATION

- 7.1 AG confirmed that we have 3 new allotment holders which will commence from January 2025. The Clerk has emailed their Tenancy Agreements. The Chair thanked AG for all her hard work organising this. AG to arrange a meeting with all allotment holders in the New Year

8. FINANCE

- 8.1 Bank balance confirmed and approved by Cllrs at 9th December 2024 of £33503.75.
- 8.2 Bank balance confirmed and approved by Cllrs as 9th December 2024 of £2.260.00.
- 8.3 Two Cllrs verified and signed both financial spreadsheets to NatWest bank Statements as at 9th December 2024.
- 8.4 Cllrs noted receipt of Precept letter and form for 2025/25 from MVDC.
- 8.5 Cllrs noted receipt of Interim Audit report and points raised.
- 8.5 The following bacs payments were acknowledged and approved by all present:

PAYEE	DETAILS	
Mulberry & Co	Interim Audit Fee	£217.05 BACS
SLCC (Surrey Clerks)	Annual clerk membership Dec 24	£148.00 BACS
HMRC	Clerk Tax for December	£ BACS
Allowances WFH	Clerk - December	£26.00 BACS
Viking Limited	Statinary and printer ink	£74.01 BACS
Names & Co	SMTP Access website annual fee 13/12/24	£39.10 BACS

9. PLANNING

- 9.1 The Planning Committee minutes dated 2nd December 2024 were reviewed by Cllrs.
- 9.2 Additional planning applications received on 6th December for consideration:

- a) MO/2024/1873 – Ashley Lodge, Parkgate Rd NPC – No comment
- b) MO/2024/1893/PLAH - Homelands, Partridge Lane, Newdigate NPC – No comment
- c) MO/2024/1925/PLA – Hatcham Farm, Rusper Road NPC – No comment

10. HIGHWAYS & TRAFFIC CALMING

- 10.1 Speed Watch Team – No change to report, the team continue subject to weather.
- 10.2 Traffic Calming – Discussions are still ongoing regarding the installations of two further VAS signs, one coming from Rusper and one in Kingsland.

11. GATWICK

- 11.1 No update.

12. TRIG STREET

- 12.1 RTD received response from Mary Ann Edwards SCC – extra verge on southern side of road now removed from scheme. Estimate of £80,000 total costs. RTD to confirm funding raised and SCC may cover the shortfall. SCC will cover costs for Anne Woods to project manage tree works. NPC contribution to be decided at Finance meeting in January.
- 12.2 BK reported that the Community Trustees would like to install an all-weather surface footpath around the Brocus, similar to the one at Capel. Contribution from NPC requested this to be discussed at Finance meeting in January.

13. BRICKWORKS

- 13.1 No update to report – still awaiting meeting date between SWT and NPC.

14. PUBLIC COMMENTS/QUESTIONS

- Q1. A resident asked about the funding for the VAS signs to be met by SCC as promised. PP confirmed that this arrangement is still in place. Also stated that the solar powered sign would be more suited due to low maintenance required.
- Q2. A resident asked that the NPC look to replace the old styles with kissing gates as these enable more walkers to use the paths.
- Q3. A resident asked if any progress or update had been received for the person living in Glovers Wood illegally. Also mentioned that the bridleway had been ruined due to a 4x4 using it as access. The Clerk advised that this had been reported but would chase for an update.

15. DATES OF FORTHCOMING MEETINGS

- PLANNING COMMITTEE Monday 6th January 2025 @ 7.30pm
- FULL PARISH COUNCIL Monday 13th January 2025 @ 7.30pm

MEETING ENDED AT 8.12pm

Chairman signature..... Dated.....